

2019-05-12, SUNDAY			
Arrival of the visitors	Name	Arrival Date, Time (Airport)	Team members collected at the airport by staff members (would it be possible to know who and have a contact phone number?)
	<i>Basic Sciences</i> Prof. Maria PELETEIRO (CHAIRPERSON) Lisbon, Portugal	2019-05-12, 15:15 (Sofia)	
	<i>Clinical Sciences – Companion Animal</i> Prof. Angel SAINZ Madrid, Spain	2019-05-12, 16:25 (Sofia)	
	<i>Clinical Sciences – Food-producing Animal</i> Prof. Wendela WAPENAAR The Netherlands (resident of: Nottingham, UK)	2019-05-12, 13:45 (Sofia)	
	<i>Practitioner</i> Dr. Pavol VALASEK Bratislava, Slovakia	2019-05-12, 12:45 (Sofia)	
	<i>Food Safety & Quality</i> Prof. Stefano REA Camerino, Italy	2019-05-12, 18:15 (Sofia)	
	<i>Quality Assurance</i> Prof. Sarah BAILLIE Bristol, United Kingdom	2019-05-12, 13:45 (Sofia)	
	<i>Student Member</i> Mr. Pedro RUIVO Lisbon, Portugal	2019-05-12, 15:15 (Sofia)	
	ESEVT COORDINATOR Prof. Marina SPINU Cluj-Napoca, Romania	2019-05-12, 18:40 (Sofia)	
			Phone numbers of Liaison Officer Rumen Roydev - + 359 88 447 9358 +359 88 583 6965
		Phone number of Technical Assistant Radil Iliev + 359 88 416 3999	

2019-05-13 MONDAY (DAY 1)			
Time	Activity	Where	Who
15.00	All team members are at the hotel	Hotel Vereya https://www.hotel-vereya.com/	Visitation Team
16.00 – 18.00	Initial meeting of the Visitation Team	Hotel Vereya: Meeting Room	Visitation Team alone
18.00 -19.00	Meeting of the Visitation Team with the Head of Establishment and the Liaison Officer	Hotel Vereya: Meeting Room	Visitation Team Head of establishment Prof. Mihni Lyutskanov Liaison Officer Rumen Roydev
19.30 – 21.30	Dinner with the Dean, Liaison Officer and representatives of Staff and Students as appointed by the Head of Establishment	Restaurant Uniqato	Visitation Team Head of establishment Prof. Mihni Lyutskanov Any representatives you consider to invite, i.e. Administrative Staff Representative Vice Deans Assoc. Prof. Dian Kanakov Assoc. Prof. Evgeni Slavov Assoc. Prof. Plamen Georgiev Liaison Officer Rumen Roydev Technical Staff Representative Radil Iliev Student representatives Sheila Rafailova Ivyana Ivanova Vilina Marolleau Ph.D Students Representative Ivanka Lazarova
	Transfer to the Hotel (if necessary)	Hotel Vereya	Visitation team

2019-05-14 TUESDAY (DAY 2)			
8.00-8.15	Transfer from Hotel to the team room at FVM	FVM	<ul style="list-style-type: none"> Visitation team members Chaffeurs (staff members)
8.30 -9.15	Meeting with the direction of the Establishment: <ul style="list-style-type: none"> presentation of the objectives of the Visitation by the Chairperson presentation of the Establishment by its Head 	Location? – the Conference Hall of the Trakia University	Head of establishment Prof. Mihni Lyutskanov Faculty council and Heads of departments and clinics

9.30 – 12.30	Visit of the Intramural Facilities/Departments/Units by the complete Team with a very short introduction by the responsible person of each unit (strict timetable is needed, compartments to be visited and allocated timeframe)	FVM: TEACHING FACILITIES	
		Dean's office 15 min	Visitation team Management of Faculty
		Animal Physiology 15 min	Visitation team Prof. Ivan Penchev (Academic staff of the department)
		Biochemistry, Chemistry 15 min	Visitation team Prof. Ivan Penchev Prof. Teodora Mircheva Assoc. Prof. Angel Pavlov (Academic staff of the department)
		Pharmacology 15 min	Visitation team Prof. Ivan Penchev Prof. Anelia Milanova (Academic staff of the department)
		Genetics and Molecular Biology 15 min	Visitation team Prof. Dimo Girginov Prof. Lilyan Sotirov Assist. Prof. Tsvetoslav Koynarski (Academic staff of the department)
		Obstetrics 20 min	Visitation team Assoc. Prof. Stanimir Yotov (Academic staff of the department)
		Surgery 20 min	Visitation team Prof. Mihail Paskalev (Academic staff of the department)
		Internal diseases 20 min	Visitation team Prof. Rumen Binev (Academic staff of the department)
		Clinical Laboratory 10 min	Visitation team Liaison Officer Rumen Roydev Dr. Atanaska Boyanova
		Anatomy and the anatomy museum, Cytology 20 min	Visitation team Assoc. Prof. Dimitar Kostov Prof. Ivan Penchev (Academic staff of the department)
Lecture halls 15 min	Visitation team Liaison Officer Rumen Roydev		
12.30-13.30	Informal lunch with team alone	Location at the school	Visitation team
13.30 – 16.45	Visit of the Intramural Facilities/Departments/Units by the complete Team with a very short introduction by the responsible person of each unit (strict timetable is needed, compartments to be visited and allocated timeframe)	Farm Animal Clinic 30 min	Visitation team Assist. Prof. Anton Antonov
		Center for Reproduction 15 min	Visitation team Assist. Prof. Ivan Fasulkov
		Computer Training Center 5 min	Visitation team Radil Iliev
		Small animal clinic 30 min	Visitation team Assoc. Prof. Tsvetan Chaprazov Head of a clinic
		Equine clinic 30 min	Visitation team Assoc. Prof. Galina Simeonova Head of a clinic
		Pathology 30 min	Visitation team Prof. Stoycho Stoev Prof. Dimitrina Gundasheva (Academic staff)
		Parasitology 10 min	Visitation team Prof. Ilia Tsachev Assoc. Prof. Andrey Ivanov (Academic staff)
		Infectious diseases 10 min	Visitation team Prof. Ilia Tsachev

			(Academic staff)
		Microbiology 10 min	Visitation team Prof. Ilija Tsachev Assoc. Prof. Parvan Parvanov (Academic staff)
		Food Hygiene and Technology 25 min Veterinary management and museum	Visitation team Prof. Alexander Pavlov Assoc. Prof. Gergana Balieva (Academic staff)
16.45-17.00	Transfer from the FMV to the hotel	Hotel Vereya	Visitation team members
17.00-19.00	Team work in the Team room at Hotel	Hotel Vereya - Team working room	Team alone
19.00 (19.30)	Informal dinner for the team alone	Hotel Vereya	Team alone

2019-05-15 WEDNESDAY (DAY 3)

8.00-8.15	Transfer from Hotel to the team room at FVM	Location to be visited	Visitation team members/accompanying staff member	
8.30 -12.30	By individual Visitors or by sub-groups of Visitors A) visit of the extramural facilities involved in the veterinary curriculum B) visit in-depth of selected intramural facilities	Private veterinary clinics,	Assoc. Prof. Dian Kanakov Liaison Officer Rumen Roydev	
		Farms for the practical work of students	Assoc. Prof. Dian Kanakov Liaison Officer Rumen Roydev	
		Slaughterhouse and meat processing establishment	Assoc. Prof. Dian Kanakov Liaison Officer Rumen Roydev	
12.30-13.30	Informal lunch with team alone	Location at the school	Visitation team members	
13.30-14.15 An example how you can split the time for the discussion	Organisation and Finances	FVM: Team room A	Faculty members: Chief Accountant Iliana Toneva and Liaison Officer Rumen Roydev	
	Learning Resources	FVM: Team room B	Faculty members: Assoc. Prof. Evgeni Slavov, Assoc. Prof. Petko Dzhelebov, Nadia Koleva, Lyubomir Ivanov	
	14.15-15.00	Facilities and equipment	FVM: Team room A	Faculty members: Assoc. Prof. Dian Kanakov, Rumen Roydev, Prof. Alexander Pavlov, Prof. Mihail Paskalev
		Animal Resources	FVM: Team room B	Faculty members: Assoc. Prof. Dian Kanakov, Assist. Prof. Anton Antonov, Assoc. Prof. Tsvetan Chaprazov, Assoc. Prof. Galina Simeonova
	15.00-15.45	Students and Staff	FVM: Team room A	Faculty members: names of attendees for this meeting will be finalised during the Monday evening meeting
		Quality Assurance	FVM: Team room B	Faculty members: Assoc. Prof. Evgeni Slavov, Assoc. Prof. Petko Dzhelebov, Assist. Prof. Tsvetoslav Koynarski, Rumen Roydev, Lyubomir Ivanov
	15.45-16.45	Curriculum	FVM: Team room A	Faculty members: Assoc. Prof. Evgeni Slavov, Prof. Ivan Dinev, Assoc. Prof. Petko Dzhelebov, Nadia Koleva
		Research and post-graduate programmes	FVM: Team room B	Faculty members: Assoc. Prof. Plamen Georgiev, Rumen Roydev, Assoc. Prof. Parvan Parvanov, Assist. Prof. Tsvetoslav Koynarski, Nevena Parvanova, Tanya Gancheva
16.45-17.00	Transfer from the FVM to the Hotel	Hotel Vereya	Visitation team	

17.00-19.00	Team work in the Team room at the hotel	Hotel Vereya	Visitation team
19.30-21.30	Dinner with the Rector, Dean, Liaison Officer, Rector and invited guests	Restaurant will be clarified	Rector Prof. Ivan Vashin, Dean Prof. Mihni Lyutskanov, Dr. Damyan Mikov Director of Bulgarian Food Safety Agency – Stara Zagora Liaison Officer Rumens Roydev
21.30	Transfer to the Hotel (if it will be the case)	Hotel Vereya	Visitation team members

2019-05-16 THURSDAY (DAY 4)

8.00-8.15	Transfer from Hotel to the team room at FVM	FVM	Visitation team
8.30 -9.30	Meeting with Academic Staff	The Conference Hall of the Trakia University	Visitation team Academic staff - Prof. Michail Paskalev, Assoc. Prof. Stanimir Yotov, Assoc. Prof. Sacho Sabev, Prof. Anelia Milanova, Assoc. Prof. Ekaterina Vachkova, Prof. Ivan Penchev, Assoc. Prof. Valentina Urumova, Prof. Iliya Tsachev, Prof. Stoycho Stoev, Assoc. Prof. Zvezdelina Kirkova, Prof. Alexander Pavlov, Prof. Angel Vodenicharov
9.30-10.30	Meeting with graduates involved with the veterinary curriculum (interns, residents, assistants, PhD students)	The Conference Hall of the Trakia University	Visitation team Post-Doctoral Fellows – Assist. Prof. Kamelia Stamatova, Assist. Prof. Vanya Marutsova, Assist. Prof. Zhenya Ivanova, Assist. Prof. Vladi Nedev, Mehmed Halil assistants, PhD students – Assist. Prof. Yoana Petrova, Assist. Prof. Rositsa Dimova, Assist. Prof. Nikolay Nikolov, Michail Milanov, Slavko Nikolov, Vasilena Galeva, Radostina Stefanova interns, residents – Dimitrina Petrova, Desislava Velislavova
10.30 – 11.00	Meeting with Support Staff (technical, laboratory, administrative, nursing, IT)	The Conference Hall of the Trakia University	Visitation team Support Staff – Lyubomir Ivanov, Mariyana Nikolova, Krasimira Gospodinova, Neli Grigorova, Boyana Ivanova, Radil Iliev, Daniela Ivanova, Vasil Gyuzelev, Petar Petrov, Desislava Pavlova, Atanaska Boyanova, Veronika Simeonova, Pavlina Ivanova, Dimitrinka Zheleva, Aleksandra Daskalova
11.00-12.00	Meeting with undergraduate students (several students from each year/semester of the curriculum, including students on eventual foreign language tracks)	The Conference Hall of the Trakia University	Visitation team 5 students per year and 1 student per year English tracks
12.00-12.45	Open session in confidence for individuals (staff and students) in the Establishment Team Room	FVM: Team room	Visitation team Open to all staff members and students
NOTE: in the morning: final on-site visits by individual Visitors if necessary			
13.00-14.00	Lunch with alumni's (i.e. local practitioners, employers of graduate students, representatives of professional organisations and stakeholders) who understand and speak basic English	Restaurant will be clarified	Visitation team Alumni – 5 Stakeholders – 5
14.00-18.30	Team work in the Team room at the hotel	Hotel Vereya Meeting room	Visitation team alone
19.00	Informal dinner for the Visitation team alone	Hotel Vereya or nearby	Visitation team alone

2019-05-17 FRIDAY (DAY 5)

8.00-9.30	Visitation team work in the hotel Team room	Hotel: Vereya meeting room	Visitation team alone
9.30-10.00	Transfer from the Hotel to the FVM	FVM	Visitation team members Chaffeurs (staff members)

10.00 – 10.30	Exit presentation to the management of FVM and representatives of staff and students (e.g. members of the Establishment's Council)	FVM: location	Visitation team members Faculty authorities and the academic staff in the Conference Hall of the Trakia University																		
11.00-18.00	Optional day – Visit to cultural sites in the region Lunch At 19.00 departure to Sofia – Prof. Maria PELETEIRO, Mr. Pedro RUIVO, Prof. Marina SPINU Hotel accommodation in Sofia		Visitation team																		
11.00- Departure of the visitors (transfer from hotel is to be 2 hours before the departure time)	The next day at 8.30 departure to Sofia <table border="1"> <thead> <tr> <th>Name, Last Name</th> <th>Departure Date, Time (Airport)</th> </tr> </thead> <tbody> <tr> <td>Prof. Maria PELETEIRO</td> <td>2019-05-18, 07:40 (Sofia)</td> </tr> <tr> <td>Prof. Angel SAINZ</td> <td>2019-05-18, 16:20 (Sofia)</td> </tr> <tr> <td>Prof. Wendela WAPENAAR</td> <td>2019-05-18, 19:30 (Sofia)</td> </tr> <tr> <td>Dr. Pavol VALASEK</td> <td>2019-05-18, 13:35 (Sofia)</td> </tr> <tr> <td>Prof. Stefano REA</td> <td>2019-05-18, 19:05 (Sofia)</td> </tr> <tr> <td>Prof. Sarah BAILLIE</td> <td>2019-05-18, 19:30 (Sofia)</td> </tr> <tr> <td>Mr. Pedro RUIVO</td> <td>2019-05-18, 07:40 (Sofia)</td> </tr> <tr> <td>Prof. Marina SPINU</td> <td>2019-05-18, 06:00 (Sofia)</td> </tr> </tbody> </table>	Name, Last Name	Departure Date, Time (Airport)	Prof. Maria PELETEIRO	2019-05-18, 07:40 (Sofia)	Prof. Angel SAINZ	2019-05-18, 16:20 (Sofia)	Prof. Wendela WAPENAAR	2019-05-18, 19:30 (Sofia)	Dr. Pavol VALASEK	2019-05-18, 13:35 (Sofia)	Prof. Stefano REA	2019-05-18, 19:05 (Sofia)	Prof. Sarah BAILLIE	2019-05-18, 19:30 (Sofia)	Mr. Pedro RUIVO	2019-05-18, 07:40 (Sofia)	Prof. Marina SPINU	2019-05-18, 06:00 (Sofia)		Visitation team
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PS: Wi-Fi access, a printer, multiple (>10) electrical sockets, soft and hot drinks and a printed copy of the SER, its annexes and the relevant ESEVT SOP must be available in both the hotel and the Establishment Team rooms